

Hospital Patient and Visitor Notices
Illinois Requirements

<i>Notice</i>	<i>When</i>	<i>Authority</i>	<i>Additional Notes</i>
Written notice to police officers, firefighters, emergency medical technicians, and ambulance personnel who have provided or are about to provide emergency care or life support services to a patient with a dangerous communicable disease.	Within 72 hours of confirmed diagnosis	Hospital Licensing Act, 210 ILCS 85/6.08 77 Ill. Adm. Code 250.725	Sample wording is available in the statute. AIDS, ARC, or HIV are treated somewhat differently. Regulations contain a list of approximately 20 communicable diseases for which notice is required.
Notice of discharge to aged and disabled patients who qualify for Medicare	At least 24 hours prior to discharge	Hospital Licensing Act, 210 ILCS 85/6.09	Must also give the name and number of the case coordination unit (Dept. on Aging contractor) to patients going to skilled care or home with home health services
Notice to case coordination unit (Dept. on Aging) of patients being discharged to skilled care or if home health services are ordered.	Prior to “pending discharge”	Hospital Licensing Act, 210 ILCS 85/6.09	Notice to case coordination unit need not be written notice.
Notice to patient of patient’s right to appeal the discharge pursuant to the federal Medicare program	At least 24 hours prior to discharge	Hospital Licensing Act, 210 ILCS 85/6.09	Include the steps to follow and the telephone number. For standardized forms, see “Hospital Discharge Appeal Notices” at http://www.cms.hhs.gov/BNI
Physician Certification Statement, or equivalent form, to ambulance service providers to establish medical necessity for Medicare purposes.	Prior to transport	Hospital Licensing Act, 210 ILCS 85/6.22	
In lieu of Physician Certification Statement, written notice with verbal explanation to patient regarding patient’s responsibility for cost of ambulance transportation.	Prior to transport	Hospital Licensing Act, 210 ILCS 85/6.22	Use 14-point type. Notice must be signed by patient.

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Written notice to insured patients concerning out-of-network providers	“During the admission or as soon as practicable thereafter...”	Fair Patient Billing Act, 210 ILCS 88/50	
Written notice to patients regarding billing inquiries, person to call, ability to obtain an itemized bill, etc.	Send information with or on bill	Fair Patient Billing Act, 210 ILCS 88/20	
Written statement of hospital patient’s rights as enumerated in the Medical Patient Rights Act	“...at the time of admission or as soon thereafter as the condition of the patient permits.”	Medical Patient Rights Act, 410 ILCS 50/5	Give to parent, guardian, or authorized representative if patient cannot read.
Notify the public of their right to access nurse staffing information.		Hospital Report Card Act, 210 ILCS 86/15(c) and regulations at 77 Ill. Adm. Code 255.150 (c)	Examples of proper notice: may be included in patient education materials or on the hospital web site.
Written and oral information about emergency contraception, possibility of infection and pregnancy to alleged sexual assault survivors		Sexual Assault Survivors Emergency Treatment Act, 410 ILCS 70/1	
Information to parents and primary caregivers of all newborn children about the voluntary Shaken Baby Prevention Program	Before discharge	Shaken Baby Prevention Act, 410 ILCS 260/20	
Notice to mother of deceased fetuses of less than 20 weeks gestation of mother’s right to arrange for burial or cremation		Hospital Licensing Act, 210 ILCS 85/11.4	Mother has 24 hours after notice to elect burial or cremation.
Disclosure by health care workers if they have an investment interest in a referral entity.		Health Care Worker Self-Referral Act, 225 ILCS 47/20(b)(7)	Alternative facilities must be disclosed if reasonably available. See also federal requirements.